

Witheridge Family History Society

Reunion & Annual General Meeting

Saturday 4 June 2015, 10.45 am

at St Mark's Centre, Church Road, Biggin Hill, Kent TN16 3LB

Timetable (approximate)

10.00 am-10.45 am	Meet for coffee
10.45 am-12.15 pm	AGM
12.15 pm-1.15 pm	Committee Meeting
1.30 pm for 2.00pm	Meet for lunch at The Old Jail, Jail Lane, Biggin Hill, TN16 3AX

Agenda

- 1 Chairman's opening and welcome**
- 2 Apologies for absence**
- 3 Minutes of the 2015 AGM held at SP2 Centre, Salisbury, Wiltshire**
- 4 Matters arising from these Minutes**
- 5 Matters arising from Officers' Reports**
- 6 Election of Officers and Committee Members**

The following have been nominated for the posts listed, and have agreed to stand.

Chairman	Jason Cook Proposed by: Ron Dixon Seconded by: Alison Smith
Vice Chairman	Chris Davey Proposed by: Kim Cook Seconded by: Jason Cook
Secretary	Position Vacant Nominations invited with a view to co-opting Proposed by: Seconded by:
Membership Secretary	Barbara Finemore (until 31.12.2016) Proposed by: Beth Neilly Seconded by: Liz Davey Position vacant (from 01.01.2017) Nominations invited, with a view to co-opting. Proposed by: Seconded by:
Treasurer	Liz Davey Proposed by: Jason Cook Seconded by: Brenda Dixon
Assistant Treasurer	Chris Davey Proposed by: Kim Cook Seconded by: Ron Dixon
Editor and Publisher	Position vacant Nominations invited, with a view to co-opting
Facebook Moderator	Rebekah Carlson Proposed by: Kim Cook Seconded by: Beth Neilly

Research Co-ordinator **Kim Cook**
Proposed by: Brenda Dixon
Seconded by: Catherine Shingler

Webmaster **Bill Dwyne**
Proposed by: Kim Cook
Seconded by: Brenda Dixon

Committee Members **Pamela Glynn**
Proposed by: Beth Neilly
Seconded by: Alison Smith

Roy Cook
Proposed by: Ron Dixon
Seconded by: Catherine Shingler

Alison Smith
Proposed by: Liz Davey
Seconded by: Roy Cook

7 Overseas Representatives

Jennifer and Richard Woolcott have agreed to continue as the Society's Australian Representatives, and the Society is delighted to accept their offer. We would like to record the Society's thanks and gratitude to Jennifer and Richard for their support during the past year. Nominations are invited for representatives in Australia and USA/Canada

Australia: **Jennifer and Richard Woolcott**

New Zealand: **Position vacant** - nominations invited

North America: **Position vacant** - nominations invited.

8 Appointment of Auditor

We are very grateful to **Janice Cawsey** who has kindly agreed to act as our Auditor again for the current year. We have expressed our thanks for her work last year with the gift of a garden voucher.

9 WFHS Secretary

If, under Item 6 above, we are unable to elect a Secretary at this AGM, we need to appoint someone to do the work for us, until such time as a volunteer Secretary can be co-opted. We have more than sufficient finance in our funds to cover payment of at least £350.00, to keep the Society running efficiently for a few months. In accordance with Section 4.3 of the Constitution, the person appointed would be made an Honorary Member for the duration of the appointment, and would therefore be subject to all the rules of membership, but not eligible to vote. During that time, in addition to dealing with essential correspondence, the Secretary would be expected to work with the Committee in producing a regular newsletter and encouraging the recruitment of new and former members.

Motion: To appoint a paid Secretary, not currently a member of the Society, to support the Committee until such time as a volunteer Secretary can be found within the Society. The initial budget for this would be £350.00 over a period of a few months, with the person appointed made an Honorary Member for the duration of the appointment.

Proposed by: Jason Cook

Seconded by: Ron Dixon

10 Facebook Page

With an ageing membership and little success in recruiting under-50s using traditional methods, there is now an urgent need for us to set up a WFHS Facebook Page and engage with a much wider constituency. It is proposed that the Society set up a Facebook page as soon as possible. Rebekah Carlson has agreed to do this for us, and to act as Moderator of the Facebook Page. Rebekah will monitor all new postings so that she and other Committee Members can encourage those who post messages to consider joining the Society.

Motion: To set up as soon as possible, and maintain, a Facebook page in the name of the Witheridge Family History Society.

Proposed by: Beth Neilly

Seconded by: Jason Cook

11 Future of WFHS

If, in the coming months, no members come forward willing to support the Officers and Committee, sustaining the Witheridge Family History Society in its present form will be too great a burden for the existing Officers and Committee Members. All members are invited to put forward their ideas for discussion. Those who are unable to attend this AGM should send their offers of help and/or views on the future of the Society, together with their votes on other items in this Agenda, to witheridge1987@gmail.com, by 31 May. These will be discussed in the AGM, and offers of help, together with the key points raised by members, will be included in the minutes of this AGM.

12 WFHS Christmas Card for 2016

Ideas to be discussed, and suggestions given to the Committee, with a decision to be made by the Committee by 30 September 2016.

13 Date and venue for 2017 Reunion

The proposed date of the of the 2017 reunion will be either 9 or 16 May 2017. Members are invited to make proposals for possible venue. These will be discussed by the Committee, with final proposals put to the membership by 1 July 2016, and the venue approved by 1 August 2016.

14 Any other business

AGM - Voting and Absentee Voting

All full members, and additional family members over the age of 16 who are covered by that membership, are entitled to vote, provided the membership is fully paid up at the date of the meeting.

Any voting member unable to attend may register an absentee vote by post or e-mail. **All absentee votes must be received at least four full days before the meeting, ie, by Tuesday 31 May, 2016** Postal votes must be sent to the Hon Life President at 135 Kings Road, Biggin Hill, Westerham, Kent TN16 3NH in a sealed envelope clearly marked 'Postal Vote'. Votes registered via e-mail must be sent to Witheridge1987@gmail.com with 'Absentee Vote' in the subject box. Votes received by this mail box will be printed off and taken to the meeting, but neither these, nor the postal votes, will be counted until the votes of those present at the meeting have been cast. Should more than one vote be received from a member, only the last received for that member will be counted.

Any AGM motion concerning the Constitution requires a two-thirds majority of votes cast in order to be passed, but other motions can be passed by a simple majority. In the event of an equal number of votes being cast for and against a motion (except motions amending the Constitution) the Chairman of the meeting has a casting vote.